



Board of County Commissioners Agenda Request

2AA
Agenda Item #

Requested Meeting Date: 12-16-25

Title of Item: Final Contract Payment #20256

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): NA		Estimated Time Needed: NA
Summary of Issue: <p>Authorization by the attached resolution is requested to make final payment to Casper Construction, Inc., Grand Rapids, MN in the amount of \$3,464.06 for Contract No. 20256, which included gravel road improvements on a 1.3 mile segment of CSAH 29 and a 1-mile segment of Unorganized Township Road 470, which is a townline road between Macville Township and Unorganized Township 51-27. Macville Township paid half of the costs of the Unorganized Township Road 470 improvements.</p> <p>The final contract amount of \$346,406.08 is 5.0% above the bid amount of \$330,000 due to additional quantity of aggregate surfacing being placed on the CSAH 29 segment.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve resolution.		
Financial Impact: <p>Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>What is the total cost, with tax and shipping? \$ 3,464.06</p> <p>Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:</p> <p>\$250,000 was budgeted for CP 001-029-006 in 2025. \$250,000 was budgeted for CP 001-470-001 in 2023/2024.</p>		

Contract Number: 20256
Final Pay Request Number: 7

Project Number	Project Description
CP 001-029-006	Gravel Road Improvement
CP 001-470-001	Grading

Contractor: Casper Construction, Inc. 212 SE 10th Street Grand Rapids, MN 55744	Vendor Number: 410-10316 Up To Date: 10/10/2025
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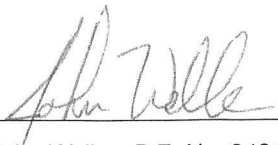
Contract Amount		Funds Encumbered	
Original Contract	\$330,000.00	Original	\$330,000.00
Contract Changes	\$3,663.12	Additional	N/A
Revised Contract	\$333,663.12	Total	\$330,000.00

Work Certified To Date	
Base Bid Items	\$342,742.96
Contract Changes	\$3,663.12
Material On Hand	\$0.00
Total	\$346,406.08

Project	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
CP 001-029-006	\$0.00	\$226,247.95	\$0.00	\$223,985.48	\$2,262.47	\$226,247.95
CP 001-470-001	\$0.00	\$120,158.13	\$0.00	\$118,956.54	\$1,201.59	\$120,158.13

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$0.00	\$346,406.08	\$0.00	\$342,942.02	\$3,464.06	\$346,406.08
Percent: Retained: 0%			Percent Complete: 103.82 %		
Amount Paid this Final Pay Request: \$3,464.06					

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.


John Welle – P.E. No. 24340

10-13-25
Date


Casper Construction, Inc.

10-17-25
Date

Aitkin County Highway Engineer

3-307-6262
Account Number

Project No. : CP 001-029-006
Final Pay Request No. : 7
Contract No.: 20256

Certificate of Final Contract Acceptance
Final Voucher Number: 7

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 10-13-25 Signature *John Walle* County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$346,406.08 and agrees to the amount of \$3,464.06 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: Casper Construction, Inc.

By *Jim Watkins*

And _____ And _____ State of ,

On This 17 Day October, 2025, Before me appeared Dan Watkins To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

Dan Watkins And _____, to me personally known, who, being each by me duly sworn

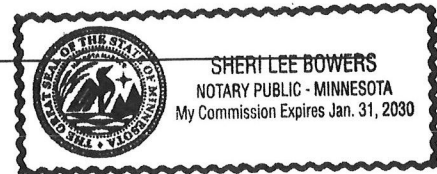
each did say that they are respectively the Project Manager and _____ of the

Casper Construction, Inc. Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

Project Manager and said *Jim Watkins* and _____ acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in Itasca County

Seal Expires Jan 31, 2030 Signature *Sheri Lee Bowers*



I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

Aitkin County Highway Department
1211 Air Park Drive
Aitkin, MN 56431

Contract No: 20256
Final Pay Request No. 7

**Aitkin County Highway Department
Certificate of Final Acceptance
Board Acknowledgment**

Contract Number: 20256
Contractor: Casper Construction, Inc.
Date Certified: 10/10/2025
Payment Number: 7

Whereas; Contract No. 20256 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Aitkin County Highway Department and authorize final payment as specified herein.

State of _____

I, _____, Aitkin County Administrator, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20____

At _____,

Signed By _____

Aitkin County Administrator

(SEAL)

Contract Payment Summary				
Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2025-06-10	\$16,445.77	\$822.29	\$15,623.48
2	2025-06-29	\$59,852.07	\$2,992.60	\$56,859.47
3	2025-07-27	\$120,079.26	\$6,003.97	\$114,075.29
4	2025-08-19	\$114,805.89	\$5,740.29	\$109,065.60
5	2025-09-22	\$9,721.25	\$486.06	\$9,235.19
6	2025-09-29	\$25,501.84	(\$12,581.15)	\$38,082.99
7	2025-10-10	\$0.00	(\$3,464.06)	\$3,464.06

Contract Funding Category Summary						
Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
CP 001-029-006		\$226,247.95	\$0.00	\$223,985.48	\$2,262.47	\$226,247.95
CP 001-470-001		\$120,158.13	\$0.00	\$118,956.54	\$1,201.59	\$120,158.13

Contract Funding Source Summary					
Accounting Number	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
003	Local - Construction	\$2,262.47	\$211,759.00	\$209,259.00	\$226,247.95
009	Township	\$1,201.59	\$121,904.12	\$120,741.00	\$120,158.13

Project Payment Summary					
Project	Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
CP 001-029-006	1	2025-06-10			
CP 001-029-006	2	2025-06-29			
CP 001-029-006	3	2025-07-27	\$102,432.74	\$5,121.64	\$97,311.10
CP 001-029-006	4	2025-08-19	\$96,074.68	\$4,803.73	\$91,270.95
CP 001-029-006	5	2025-09-22	\$5,241.25	\$262.06	\$4,979.19
CP 001-029-006	6	2025-09-29	\$22,499.28	(\$7,924.96)	\$30,424.24
CP 001-029-006	7	2025-10-10	\$0.00	(\$2,262.47)	\$2,262.47
CP 001-470-001	1	2025-06-10	\$16,445.77	\$822.29	\$15,623.48
CP 001-470-001	2	2025-06-29	\$59,852.07	\$2,992.60	\$56,859.47
CP 001-470-001	3	2025-07-27	\$17,646.52	\$882.33	\$16,764.19
CP 001-470-001	4	2025-08-19	\$18,731.21	\$936.56	\$17,794.65
CP 001-470-001	5	2025-09-22	\$4,480.00	\$224.00	\$4,256.00
CP 001-470-001	6	2025-09-29	\$3,002.56	(\$4,656.19)	\$7,658.75
CP 001-470-001	7	2025-10-10	\$0.00	(\$1,201.59)	\$1,201.59

Project Funding Category Summary						
Project	Funding Category Name	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
CP 001-029-006	CP 001-029-006	\$226,247.95	\$0.00	\$223,985.48	\$2,262.47	\$226,247.95
CP 001-470-001	CP 001-470-001	\$120,158.13	\$0.00	\$118,956.54	\$1,201.59	\$120,158.13

Project Funding Source Summary					
Project	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
CP 001-029-006	003	\$2,262.47	\$211,759.00	\$209,259.00	\$226,247.95
CP 001-470-001	009	\$1,201.59	\$121,904.12	\$120,741.00	\$120,158.13

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 001-029-006	1	2021.501	MOBILIZATION	LS	\$28,000.00	1	0	\$0.00	1	\$28,000.00
CP 001-029-006	2	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LS	\$1,200.00	1	0	\$0.00	1	\$1,200.00
CP 001-029-006	3	2104.503	REMOVE PIPE CULVERTS	L F	\$7.00	56	0	\$0.00	56	\$392.00
CP 001-029-006	4	2104.503	SALVAGE PIPE CULVERT	L F	\$5.50	36	0	\$0.00	36	\$198.00
CP 001-029-006	5	2106.507	EXCAVATION - COMMON (P)	C Y	\$3.75	2169	0	\$0.00	2169	\$8,133.75
CP 001-029-006	6	2106.507	GRANULAR EMBANKMENT (CV) (P)	C Y	\$11.75	5314	0	\$0.00	5314	\$62,439.50
CP 001-029-006	7	2106.507	COMMON EMBANKMENT (CV) (P)	C Y	\$11.00	1123	0	\$0.00	1123	\$12,353.00
CP 001-029-006	8	2118.601	HAUL AND PLACE AGGREGATE SURFACING CLASS 5 MOD (LV)	CY	\$8.25	2593	0	\$0.00	4509.3	\$37,201.73
CP 001-029-006	9	2451.601	HAUL AND PLACE AGGREGATE BACKFILL (CV)	CY	\$28.00	49	0	\$0.00	55	\$1,540.00
CP 001-029-006	10	2501.503	18" CS PIPE CULVERT	L F	\$48.00	72	0	\$0.00	72	\$3,456.00
CP 001-029-006	11	2501.503	60" CS PIPE CULVERT	L F	\$260.00	60	0	\$0.00	60	\$15,600.00
CP 001-029-006	12	2563.601	TRAFFIC CONTROL	LS	\$2,250.00	1	0	\$0.00	1	\$2,250.00
CP 001-029-006	13	2573.503	SILT FENCE, TYPE HI	L F	\$3.25	13872	0	\$0.00	13819	\$44,911.75
CP 001-029-006	14	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	\$5.00	132	0	\$0.00	13	\$65.00
CP 001-029-006	15	2574.508	FERTILIZER TYPE 3	LB	\$1.05	2149	0	\$0.00	2149	\$2,256.45
CP 001-029-006	16	2575.505	SEEDING (P)	ACRE	\$125.00	6.14	0	\$0.00	6.14	\$767.50
CP 001-029-006	17	2575.508	SEED MIXTURE 25-141	LB	\$4.75	363	0	\$0.00	363	\$1,724.25
CP 001-029-006	18	2575.509	MULCH MATERIAL TYPE 3	TON	\$161.00	12.3	0	\$0.00	7.82	\$1,259.02
CP 001-470-001	1	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LS	\$900.00	1	0	\$0.00	1	\$900.00
CP 001-470-001	2	2101.501	CLEARING AND GRUBBING	LS	\$16,526.30	1	0	\$0.00	1	\$16,526.30
CP 001-470-001	3	2104.503	REMOVE PIPE CULVERTS	L F	\$9.00	176	0	\$0.00	234	\$2,106.00
CP 001-470-001	4	2106.507	EXCAVATION - COMMON (P)	C Y	\$5.40	7268	0	\$0.00	7268	\$39,247.20
CP 001-470-001	5	2106.507	COMMON EMBANKMENT (CV) (P)	C Y	\$8.00	3055	0	\$0.00	3055	\$24,440.00
CP 001-470-001	6	2108.504	GEOTEXTILE FABRIC TYPE 5	S Y	\$1.80	2457	0	\$0.00	1456	\$2,620.80

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 001-470-001	7	2501.503	15" CS PIPE CULVERT	L F	\$38.00	290	0	\$0.00	290	\$11,020.00
CP 001-470-001	8	2501.503	18" CS PIPE CULVERT	L F	\$45.00	32	0	\$0.00	32	\$1,440.00
CP 001-470-001	9	2511.507	RANDOM RIPRAP CLASS II	C Y	\$94.00	5	0	\$0.00	5	\$470.00
CP 001-470-001	10	2563.601	TRAFFIC CONTROL	LS	\$500.00	1	0	\$0.00	1	\$500.00
CP 001-470-001	11	2573.503	SILT FENCE, TYPE HI	L F	\$3.25	1700	0	\$0.00	1838	\$5,973.50
CP 001-470-001	12	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	\$5.00	500	0	\$0.00	470.04	\$2,350.20
CP 001-470-001	13	2574.508	FERTILIZER TYPE 3	LB	\$1.05	1855	0	\$0.00	1855	\$1,947.75
CP 001-470-001	14	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	S Y	\$1.85	3070	0	\$0.00	2473.79	\$4,576.51
CP 001-470-001	15	2575.505	SEEDING (P)	ACRE	\$125.00	5.3	0	\$0.00	5.3	\$662.50
CP 001-470-001	16	2575.508	SEED MIXTURE 25-141	LB	\$4.75	313	0	\$0.00	313	\$1,486.75
CP 001-470-001	17	2575.509	MULCH MATERIAL TYPE 3	TON	\$161.00	10.4	0	\$0.00	12.5	\$2,012.50
CP 001-470-001	18	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$650.00	1.1	0	\$0.00	1.1	\$715.00
Base Bid Totals:								\$0.00		\$342,742.96

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
CP 001-029-006		\$0.00	\$223,747.95
CP 001-470-001		\$0.00	\$118,995.01

Contract Change Item Status											
Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To date	Amount To date
CP 001-029-006	BK1	19	2573.603 WITHHOLDING FOR SILT FENCE (LIN FT)	(\$1.62)	13872	(\$22,472.64)	ITM	0	\$0.00	13819	(\$22,386.78)
CP 001-029-006	BK1	20	2573.603 RELEASE FOR SILT FENCE REMOVAL (LIN FT)	\$1.62	13872	\$22,472.64	ITM	0	\$0.00	13819	\$22,386.78
CP 001-470-001	BK1	19	2573.603 WITHHOLDING FOR SILT FENCE (LIN FT)	(\$1.62)	1700	(\$2,754.00)	ITM	0	\$0.00	1838	(\$2,977.56)

CP 001-470-001	BK1	20	2573.603 RELEASE FOR SILT FENCE REMOVAL (LIN FT)	\$1.62	1700	\$2,754.00	ITM	0	\$0.00	1838	\$2,977.56
CP 001-029-006	BK2	21	2574.605 WITHHOLDING FOR ERODIBLE SOIL (ACRE)	(\$3,500.00)	6.14	(\$21,490.00)	ITM	0	\$0.00	6.14	(\$21,490.00)
CP 001-029-006	BK2	22	2574.605 RELEASE FOR TOPSOIL PLACEMENT (ACRE)	\$1,750.00	6.14	\$10,745.00	ITM	0	\$0.00	6.14	\$10,745.00
CP 001-029-006	BK2	23	2574.605 RELEASE FOR MULCH PLACEMENT (ACRE)	\$875.00	6.14	\$5,372.50	ITM	0	\$0.00	6.14	\$5,372.50
CP 001-029-006	BK2	24	2574.605 RELEASE FOR VEGETATION ESTABLISHMENT (ACRE)	\$875.00	6.14	\$5,372.50	ITM	0	\$0.00	6.14	\$5,372.50
CP 001-470-001	BK2	21	2574.605 WITHHOLDING FOR ERODIBLE SOIL (ACRE)	(\$3,500.00)	5.3	(\$18,550.00)	ITM	0	\$0.00	5.3	(\$18,550.00)
CP 001-470-001	BK2	22	2574.605 RELEASE FOR TOPSOIL PLACEMENT (ACRE)	\$1,750.00	5.3	\$9,275.00	ITM	0	\$0.00	5.3	\$9,275.00
CP 001-470-001	BK2	23	2574.605 RELEASE FOR MULCH PLACEMENT (ACRE)	\$875.00	5.3	\$4,637.50	ITM	0	\$0.00	5.3	\$4,637.50
CP 001-470-001	BK2	24	2574.605 RELEASE FOR VEGETATION ESTABLISHMENT (ACRE)	\$875.00	5.3	\$4,637.50	ITM	0	\$0.00	5.3	\$4,637.50
CP 001-470-001	CO1	25	2501.503 INSTALL METAL CULVERT (L F)	\$20.77	56	\$1,163.12	ITM	0	\$0.00	56	\$1,163.12
CP 001-029-006	CO2	25	2573.503 FLOTATION SILT CURTAIN TYPE STILL WATER (L F)	\$25.00	100	\$2,500.00	ITM	0	\$0.00	100	\$2,500.00
Contract Change Totals:									\$0.00		\$3,663.12

Contract Change Totals				
Number	Description	Effective Date	Amount	
1	As per MnDOT Spec. 2573.5, 50% of the contract price for temporary sediment control devices will be withheld until removal of the devices. This backsheet will continue throughout the project and will be adjusted each payment to comply with Spec. 2573.5.	06/27/2025	\$0.00	
1	As per MnDOT Spec. 2573.5, 50% of the contract price for temporary sediment control devices will be withheld until removal of the devices. This backsheet will continue throughout the project and will be adjusted each payment to comply with Spec. 2573.5.	06/27/2025	\$0.00	
2	As per MnDOT Spec. 2574, a value of \$3500.00 per acre will be withheld for soils exposed to probable erosion. The withholding will be released as finishing and turf establishment operations proceed as per Table 2574.5-1. This backsheet will continue throughout the project and will be adjusted each payment as necessary to comply with Spec. 2574.	06/27/2025	\$0.00	
2	As per MnDOT Spec. 2574, a value of \$3500.00 per acre will be withheld for soils exposed to probable erosion. The withholding will be released as finishing and turf establishment operations proceed as per Table 2574.5-1. This backsheet will continue throughout the project and will be adjusted each payment as necessary to comply with Spec. 2574.	06/27/2025	\$0.00	
1	During construction it was determined that there were two additional approaches that required culverts for drainage on project CP 001-470-001. The contractor was requested to install 28 LF of county supplied 15" CMP at Sta. 27+00 LT and at Sta 54+61 LT. The contractor agreed to install the 56 LF of 15" CMP for their bid price of \$38.00 per LF less their invoiced material costs of \$17.23 per LF for an installation unit price of \$20.77 per LF.	07/14/2025	\$1,163.12	

2	During silt fence staking on CSAH 29, it was determined that flotation silt curtain would be needed from Sta. 52+85 to 53+85 LT. The contractor agreed to provide, install, maintain, and remove the flotation silt curtain for \$25.00 per LF. This unit price includes the prime allowance.	08/08/2025	\$2,500.00
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Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining

Contract Total				\$346,406.08
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Resolution #20251216-xxx Final Contract Payment #20256

WHEREAS, Contract No. 20256 has been completed, and the County Board being fully advised in the premises.

NOW THEREFORE BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Casper Construction, Inc. in the amount of \$3,464.06.

Adopted this 16th Day of December, 2025 By The Aitkin County Board of Commissioners.

Attest:

J. Mark Wedel
County Board Chair

David J. Minke, County Administrator
Clerk to the County Board

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**